



BHARATESH EDUCATION TRUST'S
JANAKIBAI GUNDAPPA NAVAGEKAR DESAI
BHARATESH COLLEGE OF COMMERCE, BELAGAVI

Old PB Road, Near Fort-Belagavi-16, Karnataka

[Institution Run by Minority Community]

e-mail: bharateshdegreecollege@yahoo.com

RCU's Central Valuation Center, Belagavi

Ref No: RCU/4351/BELAGAVI/2024

Date: 08/05/2024

To,
PROF.PRABHAVATI TALAWAR
S.B.ARTS COLLEGE
VIJAYAPUR

Sub: Appointment letter for valuation of English Subjects March/April -2024
Examinations of RCU, Belagavi.

Dear Sir/Madam

By the direction of the **Registrar (Evaluation), Rani Channamma University, Belagavi**
I invite you to work as **Moderator/Examiner** for UG Examination **March/April -2024.**

Reporting Date: 11 /05/2024

Subject: English

You are requested to report at 10.00 am at **JGND Bharatesh College of Commerce, Near Fort, Old PB Road, Belgaum-590016.** You are also requested to note the following:

- Produce this order copy and joining report at the time of reporting for the valuation work
- Please bring -
 - a. The Identity card with passport size photograph attested by the Principal.
 - b. Certificate from Principal stating whether you are drawing UGC scale or not **(Non UGC Certificate as per University format) & a copy of pass book xerox of nationalized banks.**
- TA/DA will be paid as per university rules after completion of the valuation work. A Xerox copy of this order should be enclosed to TA/DA bill.
- If valuation work is discontinued in the middle for any reasons with prior permission, TA/DA bill will have to be claimed directly from university.
- **Chairman is requested to report one day prior to the commencement of the valuation to the valuation center, prepare scheme of evaluation and evaluate Answer Scripts as per University Norms.**
- **Moderator/Examiners** are requested to evaluate AnswerScripts as per the Rani Channamma University Norms.
- **Examination work is compulsory and mandatory under Karnataka University Act. Disciplinary action will be initiated against those who abstain from attending exam duty.**
- **It is mandatory for all UGC staff evaluate papers of all semesters.**

Yours faithfully,

Chief Custodian,
RCU Central Valuation Center,
JGND Bharatesh College of Commerce,
Belagavi

Important Note:

If you are drawing Non-UGC Scale of pay then, please produce:

- Recent and Original Experience Certificate
- Valid Identity Card issued by college authorities.
- You will be allowed to attend valuation only after due verification/authentication of these documents.
- Retired staffs are not allowed to attend the valuation work.

If you are already in some exam duty you need to complete it and then join valuation.