

**MARATHA MANDAL'S**  
**ARTS, COMMERCE, SCIENCE & HOME SCIENCE COLLEGE**  
**AND P.G. CENTRE OF M.COM. & M.SC.(CHEMISTRY)**  
**BELGAUM**



(Affiliated to Rani Channamma University, Belagavi)

Re-Accredited at 'A+' (CGPA-3.29) Grade by NAAC

1007, Malmaruti Extension, Near Police Parade Ground, Belgaum -590016

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**Founder Chairman**

Late Shri. Nathajirao G. Halgekar

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Ref. No. MMDC/ /2023-24

Date: - 04/10/2024

To,  
5204 Smt.J.B.BIRADAR 13134

by mail: 5/10/24 @ 12.43 p.m

Dear Sir/Madam,

**Sub: Appointment letter for valuation of Education Subjects Aug./Sept-2024 Examinations of RCU, Belagavi.**

By the direction of the Registrar (Evaluation), Rani Channamma University, I invite you to work as **Examiner** for UG Examination Aug./Sept-2024 Examinations.

**Reporting Date: 07/10/2024**

**Subject: Education**

You are requested to report at 10.00 am at Maratha Mandal's Arts, Commerce, Science and Home Science College, 1007, Malmaruti Extension, Near Police Parade Ground, Belgaum-590016 You are also requested to note the following:

- Please give your joining report.
- Produce this order at the time of reporting for the valuation work
- Please bring,
  - The Identity card with passport size photograph attested by the Principal.
  - Certificate from Principal stating whether you are drawing UGC scale or not (Non UGC Certificate as per University format) & a copy of passbook zerox of Nationalized banks.
- TA/DA will be paid as per university rules after completion of the valuation work. A Xerox copy of this order should be enclosed to TA/DA bill.
- If valuation work is discontinued in the middle for any reasons with prior permission, TA/DA bill will have to be claimed directly from university.
- Chairman is requested to report one day prior to the commencement of the valuation to the valuation center, prepare scheme of evaluation and evaluate 20 answer scripts.
- Moderator is requested to evaluate 20 answer scripts.
- Examination work is compulsory and mandatory under Karnataka University Act. Disciplinary action will be initiated against those who abstain from attending exam duty.
- It is mandatory for all UGC staff to value papers of all semesters.

Yours faithfully,

Sd/-

Dr. H. J. Molerakhi

Chief Custodian,

RCU Valuation Center,

Maratha Mandal's Degree College, Belagavi

**Important Note:**

- Paper Valuers from Bagalkot Univesrity have to Evaluate only 6<sup>th</sup> and 4<sup>th</sup> semester subjects.
- If you are drawing Non-UGC Scale of pay then, please produce
  - Recent and Original Experience Certificate
  - Valid Identity Card issued by college authorities
- You will be allowed to attend valuation only after due verification/authentication of these documents.
- Retired staffs are not allowed to attend the valuation work.
- If you are already in some exam duty you need to complete it and then join valuation.
- Request to Principal
  - Those who have more than 3 years' experience kindly releave them though they have not received order from valuation Centre

